



INTERNSHIP OPPORTUNITY

Established in 1979, the Paul Robeson Galleries' mission and programming embody Paul Robeson's life-long commitment to unfettered artistic freedom, cultural democracy, and transnationalism. This mission is carried out in the presentation of visual arts exhibitions, gallery education and other public programs, and in partnerships with community organizations.

We are currently looking for a highly motivated, organized individual to work as an intern with our team. Interns to work with us on a variety of projects, including the realization of exhibitions and public programs, assisting with educational workshops, participating in special events and openings, helping with artist residencies, and much more. Internships can be used for credit or as a self-initiated educational experience.

During this internship, you will learn some of the ins and outs of gallery administration and operations; meet local artists and community partners; interact with visitors; assist in education and public programming.

Requirements

- Basic computer literacy including word processing, internet research, social media content creation
- Interest in art
- Can-do attitude
- Customer service

Previous administrative experience, public speaking and artistic skills preferred but not required.

To apply, please email a cover letter and resume to Caren King Choi at caren.k.choi@rutgers.edu. Please do not contact us about your application, we will respond in due time.